

Date:

Address:

Dear [Name]:

The Delaware Professionals' Health Monitoring Program (DPHMP) on behalf of your Delaware Licensing Board or Commission has received a third-party referral from an individual stating that you may be eligible for the DPHMP offered through the Division of Professional Regulation (DPR). IBH Monitoring has been contracted by DPR to provide the DPHMP, a confidential monitoring program to eligible licensees who are experiencing difficulties with substance use and/or mental health issues. The program enables licensees to confidentially access professional help while maintaining their professional status and protecting public safety.

You have 10 business days to respond to this letter and begin the enrollment progress. You will not be eligible for enrollment if you do not have a Delaware license or certification or if you are currently under investigation by your licensing board. You still must contact the DPHMP even if you think you may not be eligible for the program.

If you are eligible for the program and employed, you will be required to cease working until a third-party evaluation is completed that indicates you are able to safely return to the workplace. In addition, entry into the DPHMP does not necessarily shield or protect you from possible disciplinary action for professional misconduct (other than the status of being impaired) either before or after enrollment in the program. If there is no statutory reason preventing your enrollment, you will find that you will be able to return to the workplace without a report to your licensing board/commission.

A third party has reported the following concerns to DPHMP:

To begin the enrollment process, you need to contact the DPHMP at 855-575-9350. You also need to sign and return the enclosed consent form for the DPR. You may fax this form to DPHMP at 877-730-5113 or mail to IBH Monitoring, 1220 SW Morrison Street, Suite 600, Portland, OR 97205 or scan and email to [monitoring@ibhsolutions.com](mailto:monitoring@ibhsolutions.com). This consent will allow the program to verify your eligibility with DPR and must be signed.

Again, you must contact the DPHMP within ten business days of receipt of this letter. Failure to enroll in the program will result in a referral to the DPR investigative unit and possible disciplinary action.